



UNITED NATIONS  
REGIONAL CENTRE FOR PEACE AND DISARMAMENT  
IN ASIA AND THE PACIFIC (UNRCPD)

**International Legal Expert Consultancy for Small Arms Technical and Legal Assistance Project**

**I. Position Information**

Job code title: **SALW Legal Expert**  
Contract Type: **Individual Contract (IC)**  
Supervisors: **Director, UNRCPD**  
Length of contract: **3 months based on completion of deliverables**  
Start Date: **1 November 2019**  
End Date: **15 February 2020**  
Working arrangement: The Consultant will be home based with two visits each to Dili, Timor-Leste, and Colombo, Sri Lanka, respectively in November 2019 and January 2020.

**II. Organisational Context**

The United Nations Regional Centre for Peace and Disarmament in Asia and the Pacific (UNRCPD) has three main programme areas, one of which is the field of conventional arms control, particularly preventing illicit trafficking of small arms and light weapons (SALW) and conventional ammunition. Within this programme area, UNRCPD initiated a project to provide technical and legal assistance to the Governments of Sri Lanka and Timor-Leste to enhance the implementation of the UN Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in Small Arms and Light Weapons (SALW) in All Its Aspects (PoA) and support the Timor-Leste Government's efforts to move towards accession to the Arms Trade Treaty (ATT). The Centre is looking for a qualified Legal Expert to conduct a baseline assessment and review of the Timor-Leste and Sri Lanka national legislation, regulations, norms, standards and current practices related to physical security and stockpile management (PSSM) of SALW, export/import, brokering and border control. The review and assessment will be conducted in cooperation with the respective national authority with the purpose of identifying possible gaps in national legislation and genuine needs for assistance that will be reflected in the comprehensive report along with concrete practical recommendations for improvement. The Legal Expert will present reports and discuss recommendations with respective national experts during the final briefing visits. The baseline assessment visits are tentatively scheduled between the period of 4-8 November 2019 in Colombo and 18-22 November 2019 in Dili. The final briefing visits are scheduled at the end of January 2020, dates are to be determined in consultation with respective Governments during the assessment visits.

**III. Functions / Key Results Expected**

The Consultant will participate in assessment and final briefing visits to Colombo and Dili to conduct a baseline assessment and identify genuine needs for assistance through discussions with national experts and

representatives. Based on the outcomes of the assessment visits and analysis of national documents as provided by the national authority, the Consultant will carry out the desk review of existing national legislation, regulations, norms and procedures related to PSSM and maritime border control, with a view to develop concrete practical recommendations that would help to bring them into compliance with international standards and effective practices as provided for in the Modular Small-arms-control Implementation Compendium (MOSAIC) and the International Ammunition Technical Guidelines (IATG). The Consultant will also assist with developing a national action plan to prioritize measures to improve national SALW control and stockpile management.

### **Deliverables**

The Consultant will carry out the following tasks under the supervision of the Director:

- Based on the outcomes of the assessment visits and analysis of national documents as provided by the national authorities, conduct the desk review of existing national legislation, regulations, norms and procedures related to PSSM and maritime border control, with a view to prepare for each country a comprehensive report with analysis of existing gaps and genuine needs and formulate concrete practical recommendations for legal framework and procedures on PSSM, prevention of diversion of SALW including seizure, collection and destruction of illicit SALW and ammunition;
- Participate in developing national action plans for Sri Lanka and Timor-Leste to identify and prioritize measures to improve national SALW control and stockpile management;
- Participate in the final briefing visits to Colombo and Dili to present the reports and national action plans and discuss the recommendations on adapting or developing new national legislation, norms and regulations to control SALW and measures proposed for the national action plans with national representatives.

### **Competencies**

- **Professionalism**  
Ability analyze national legislation, regulations, norms, standards and current practices related to physical security and stockpile management (PSSM) of SALW, export/import, brokering and border control . Ability to develop sources for data collection. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Planning and organizing**  
Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently
- **Communications**  
Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

- **Team work**  
Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Client orientation**  
Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

**Qualifications:**

- Advanced university degree (Master's degree or equivalent) in field of law, international relations, political science or other relevant social science is required, or two additional years of experience in lieu of a Master's degree;

**Experience/competencies:**

- Minimum five years of professional legal experience on projects related to international instruments on control of SALW and conventional ammunition, in particular on the UN Programme of Action, including in a maritime context;
- Prior experience in carrying out needs assessments and developing recommendations for best practices and regulatory frameworks regarding PSSM, arms transfer control systems and/or prevention of illicit transfer and trans-shipment of SALW would be desirable;
- Professional familiarity with the Modular Small-arms-control Implementation Compendium (MOSAIC) and the International Ammunition Technical Guidelines (IATG), as well as with provisions of the Arms Trade Treaty;
- Experience of working with government officials and in the framework of the United Nations and other intergovernmental organizations is desirable.

Language: Complete fluency in English, oral and in writing.

**Remuneration**

- A consultancy fee will be paid upon completion of the deliverables;
- Expenses for accommodation, board and airfares in economy class for the two visits to Colombo, Sri Lanka, and two visits to Dili, Timor-Leste, will be covered in accordance with the UN rules.